

PTO Board Meeting Minutes

November 2, 2023

Board Meeting #3

INTRODUCTIONS & CALL TO ORDER:

- Meeting officially called to order, with motion made by Martha Carter at 2:26pm.
- Motion seconded by Rachel Hammons.

OLD BUSINESS:

- Motion made by Theresa Pickett to approve Minutes from previous meeting.
- Motion seconded by Amy Epperson.

BUDGET UPDATE (Theresa Pickett):

- Netted \$47K+; had budgeted \$25K; extra going toward purchasing Gaga Pit!
- Trunk-or-Treat came in under budget!
- Theresa said to alert her ASAP if you didn't get reimbursed for anything.
- Bank account has stayed consistently below \$100K the last 2 months, which is actually GOOD because we are using our hard-earned funds!

ALLIE BYRNE:

- SPED Awareness week last week of Jan. w/ theme & something each day. If anyone wants to help or brainstorm before Holiday break, tell Allie so she can gather supplies and plan.
- Martha said there will be a t-shirt.

READ-A-THON UPDATE (Martha)

- Still going!
- FYI related to fundraising: Rachel Barnett got us awarded a Grant for Children In Need for \$250, thanks to Sam's Club on Winchester!

YEARBOOK UPDATE (Martha Carter, as proxy for Jamie Klazmer, Yearbook chair):

- Sold 218 so far; goal is 360.
- Only ONE of the 5th grade ads has sold, and goal for those is 10.
- Early bird pricing already done; price will go up again in Spring.

BY-LAWS UPDATE (Lesli Breeden, as proxy for Danielle Ringold, current Parliamentarian):

- 501c3 before COVID was REEF w/ 4 fundraisers throughout year. This funded tutoring, etc.
- NOW, we've taken over the 501c3 and combined events into PTO but we don't want the original mission to disappear.
- By-laws say 25% of gross income goes toward tutors, but NOW we have SEAs doing tutoring and don't have as many expenses for intervention. We need to change by-laws to say "up to 25%" can be used, but we don't have to hold that \$ if it isn't used. Basically we DON'T want to roll over the balance if unused.
- About 100 kids, out of roughly 900, are using this intervention!
- Email Danielle by Nov 20th w/ any questions or comments. She will work on this, and then a vote will be needed eventually to pass. Currently still fine-tuning wording.

UPCOMING EVENTS (Martha Carter):

- Novel next week, Chick-Fil-A on 12/5; Memphis Pizza Café on 12/14....See all upcoming Spirit events on agenda flyer. Novel is all next week!

BUILDING UPDATE (Martha Carter):

- Sidewalks by 1st grade will be busted out and redone to help w/ draining.
- Water fountain installations ahead of schedule, so we may get them all in by January.

ADJOURNMENT:

- Martha Carter requested a motion to adjourn the meeting.
- Motion made by Leslie Breeden; seconded by Loye Ellsworth.

END OF MINUTES

Minutes taken by Chloe Weeks, PTO Secretary.