

PTO General Meeting Minutes

January 25, 2024

General Meeting #4 – VIRTUAL MEETING

'VIRTUAL' ATTENDEES: Allie Byrne, Allison Gilbert, Asia Diggs Meador, Becca Smith, Chloe Weeks, Chris Devine, Danielle Ringold, Dr. Sha Fanion, Eliana Kawakami, Gretchen Campbell, Heather McGuire, Jennifer Davis, Jennifer Ross, Juliann Hamilton, Katie Devine, Kim Strickland, Laura Gray McCann, Laura Spegal, Lindsey Waugh, Martina Bryndziar, Martha Carter, Edie Efron, Robyn Barwick, Sandy Carter, Spectacular Skin Office, Stacey Boswell, Theresa Pickett.

CALL TO ORDER:

- Martha Carter requested a motion to call the meeting to order at 7:34pm.
 - Motion made by Heather McGuire; Motion seconded by Lateraka Boyd.

APPROVAL OF MEETING MINUTES (Martha Carter, President):

- Martha Carter requested a motion to approve Minutes from previous meeting.
 - Motion made by Becca Smith; Motion seconded by Laura Spegal.

BUDGET UPDATE (Theresa Pickett, Treasurer):

- We are doing very well: spending AND bringing in lots of money.
- Every month, Theresa closes books ASAP and uploads it to website so we can see it.
- Use link on website for reimbursements.

PTO BOARD RECRUITMENT (Edie Efron, VP):

- We are currently filling Board positions for next year. Many need filled, including big event chairs like Trunk-or-Treat, Spring Fling, and many more.
- Current Board members fill out survey (emailed last weekend) ASAP please, whether you want to return to your position or not.
- New people who would like to volunteer: **email Edie at vicepresident@richlandpto.org** and tell her if you have something in mind, or just willing to do whatever to serve.

STAFF VALENTINE'S DESSERT CART (Martha Carter, as proxy):

- We still have needs to fulfill for Valentine's Cart: Use your phone to access the QR code to sign up OR the link will be in the PTO Newsletter each Sunday.

PTO ONLINE AUCTION (Martha Carter, as proxy):

- It's coming up earlier this year in February, so it'll be here soon.
- Kaitlin Priestley is chairperson working on exciting experiences w/ teachers, finding offerings from businesses, etc.
- Room sponsors: please start creating your baskets w/ your room parents.

YEARBOOK (Jamie Klazmer):

- Yearbook is an all-year effort, so please buy a book if you haven't and you plan to!
- 5th grade parents, please buy an ad ASAP for your graduate.
- Jamie is really trying to work ahead of the game, so PLEASE submit pics now to help her manage the time needed for designing.
- Especially needed are pics from more recent events. **You may email pics to richlandredhawkyearbook@gmail.com IF the app isn't working for you to upload.**
- If you buy just 1 yearbook for multiple children in your family, we strongly encourage buying extra blank pages on the site for gathering signatures at the signing party; the committee is also hoping to have more than 1 day for signing parties and/or working on ways to get those yearbooks from one sibling to another.
- Input has been and will continue to be very valuable to Jamie since this is her first year as chairperson, so please continue to give her any tips and ideas.

SPED (Special Education) AWARENESS WEEK (Allie Byrne):

- It's coming up next week & we're excited!
- Every kid created a Redhawk for a wall collage – feel free to come and help tape them up in the hallway at 1:30pm TOMORROW Friday, 1/26.
- Allie will do interactive lessons that week during Lunches, so please come and help out: Text or email Allie or tell Martha, and then you may just show up to help!

UPCOMING EVENTS & UPDATES (Martha Carter, President):

- **Grounds Beautification**
 - Lesli Breeden needs help from adults and students for the LAST one of the year on 3/3, as there are lots of various things to work on around the campus.
 - Student helpers get a uniform pass, donuts and a brag tag.
- **Donuts with Grownups** is Tues & Wed of next week.
- **NEW plan to go PAPERLESS with Wednesday folders!**
 - Exec Team is trying this new plan to save money on paper-copying and help the Earth.
 - We typically go thru 2 reams, which is \$40 and 900 pages, per week!!
 - New stickers state, "Please scan here for PTO weekly flyer," and parents simply scan the QR code on the sticker that links to the PTO website w/ all the latest info.
 - However, when there's a special event like SPED Awareness Week, or something VERY important for everyone to see, PTO will still print those flyers.
- **Q&A:** Allie Byrne asked for clarification about potential 2nd VP role next year. Martha said the current request for our vote is simply to allow the Bylaws committee to draft the new role and position. She doesn't want to elaborate more now, but mainly the Exec board had a few ideas about the role(s) and needed to put it in the hands of the appropriate committee to flesh out ideas.

ADJOURNMENT:

- Martha Carter requested a motion to adjourn the meeting at 7:50pm.
 - Motion made by Theresa Pickett; Motion seconded by Heather McGuire.

END OF MINUTES

Minutes taken by Chloe Weeks, PTO Secretary.