



MEETING AGENDA



**MINUTES
FROM LAST
MEETING**

CALL TO ORDER (Martha)

**APPROVE MINUTES FROM
LAST MEETING (Martha)**

BUDGET UPDATE (Theresa)

SPED WEEK (Allie)

BYLAWS UPDATE

ADJOURNMENT

Treasurer Updates November

Theresa Pickett



BUDGET

- AGC crushed the stretch goal and we are working through figuring out the approval process to get Gaga Ball for recess and hopefully some other added items like 4-square on the black top.
- Thank you to everyone that has been submitting expenses and receipts electronically. Please continue using the online reimbursement form!
- Let me (Theresa) know if you have any questions. Feel free to email me treasurer@richlandpto.org or text me (901) 409-5410.



REIMBURSEMENT FORM

UPCOMING CALENDAR HIGHLIGHTS

NOVEMBER 3	Skate Night
NOVEMBER 6 - 12	Novel Spirit Week
NOVEMBER 9	3rd Grade Veteran's Program, 2p PTO General Meeting #3, 1:50p
NOVEMBER 14	Memphis Pizza Cafe Spirit Night 4-7p
NOVEMBER 17	Staff Snack Bar - 3rd Grade Sponsored
NOVEMBER 17	KK Thanksgiving Feast
NOVEMBER 17	Readathon Ends
NOVEMBER 20 - 24	Thanksgiving Break
DECEMBER 5	Chick-fil-a Spirit Night
DECEMBER 12	PTO Board Holiday Dinner, 6-8p

BYLAWS UPDATE

PORTION OF BYLAWS TO MAKE CHANGES TO (CURRENT WORDING):	PROPOSED LANGUAGE
<p>ARTICLE V. COMMITMENT TO FUND TUTORS: Richland Elementary PTO shall earmark a minimum of 25% of PTO gross income from the previous school year to fund intervention tutors, formerly known as REEF, Richland Elementary Education Fund.</p>	<p>The PTO will allocate a maximum of 25% of its gross income based on established need from the previous fiscal year for the intervention tutors. Any unspent funds from this allocation will not automatically carry over for the intervention program's use in the subsequent fiscal year unless otherwise deemed necessary by the PTO Executive Board. The unspent funds will move to PTO General Operating Funds.</p>

With PTO spending up to 25% of its gross annual income on tutoring, we will add Danielle Ringold as the REEF Liaison Chair. She will look over the data and check to see that the program/tutoring is effective, and then report to the Board throughout the year how the money is being spent. Please email Danielle by November 20 with any feedback or questions.