

PTO General Meeting Minutes

May 2, 2024

General Meeting #6

CALL TO ORDER:

- Martha Carter requested a motion to call the meeting to order at 12:52pm.
 - Motion made by Heather McGuire; Motion seconded by Edie Efron.

APPROVAL OF MEETING MINUTES (Martha Carter, President):

- Martha Carter requested a motion to approve Minutes from previous meeting.
 - Motion made by Danielle Ringold; Motion seconded by Chloe Weeks.

BUDGET UPDATE (Theresa Pickett, Treasurer):

- QR code takes you to budget on website.
- Many financial updates are on the Agenda.
- We've spent a lot and made a lot this year!
- Google form sent out requesting input for each Committee's budget; please fill out ASAP and share insights.
- June 30th is end of fiscal year. If you want a reimbursement, send it in by that date; otherwise, your money will be treated as a donation.

BY-LAWS UPDATE (Danielle Ringold, Parliamentarian):

- We're no longer rolling over REEF funds, in an effort to decrease our savings; we'd rather spend this money on families currently here at Richland who gave \$.
- Danielle's role will be Office Exec next year; VP role adjusted to VP and VP-Elect, meaning those in VP roles will serve for 2 years to better support the President and President-Elect.
- Officially updating our card limit from \$1,000 to \$1,500 as a result of inflation.
- Motion to approve new By-laws made by Edie Efron; seconded by Heather McGuire.
- By-laws approved by all attending members, so it's now considered officially approved; Anne Von Lanken is now officially slated as President-Elect for next year.

PTO BOARD RECRUITMENT (Edie Efron, VP):

- We are currently filling Board positions and Committees for next year; have filled many but still have gaps:
 - No one is slated for Grounds Beautification Chair.
 - Spring Fling needs committee members and Chair.
 - Field Day/KK & New Student Welcome has Chair but needs committee members.

UPCOMING EVENTS & UPDATES (Edie Efron, VP):

- **NEXT WEEK is Teacher Appreciation Week** – Several classes still need parent volunteers so the teacher can attend their luncheon on Thursday 5/9. Scan the QR Code to check your student's class!
- **PTO Board In/Out Dinner (Meeting #6) is 6:00pm on May 20th.** New committed Board members for next year are invited. Please reach out for details if you do not receive them after committing.
- See Agenda for additional upcoming events.

ADJOURNMENT:

- Martha Carter requested a motion to adjourn the meeting at 12:57pm.
 - Motion made by Danielle Ringold; Motion seconded by Theresa Pickett.

END OF MINUTES

Minutes taken by Chloe Weeks, PTO Secretary.