

PTO GENERAL MEETING #6



PTO President: Martha Carter
President@richlandpto.org
PTO Vice President: Edie Efron
Vicepresident@richlandpto.org



CALL TO ORDER & UPDATES

Approval of Meeting #5 Minutes / Martha, President



Budget Update / Theresa, Treasurer

See detailed update below or scan QR Code to access the full budget



Financial Updates:

2023-2024 Financial Updates:

- Bank account balance:
 - Reef Funds: \$40,554
 - General Operating Funds: \$64,078
- Income Year to Date: \$98,869. Largest sources of income are:
 - \$44,780 Annual Giving Campaign
 - \$16,308 Readathon
 - \$10,868 Spring Auction
 - \$4,224 Spirit Nights/Weeks (Novel, Chick fil a, Memphis Pizza, etc.)
 - \$3,784 Shopping Rewards (Kroger, SuperLo, Box Tops)
 - \$4,503 Corporate Sponsors & Company Matching
 - \$1,970 Skate Night
 - \$7,115 Spirit Shop
- Expenses Year to Date: \$102,998.63. A few highlights include:
 - \$12,228 for fall teacher wishlists (ink, supplies)
 - \$1,493 in Brag Tags to celebrate (Honor Roll, events and more!)
 - \$5,517 for family programs (Trunk or Treat, Spring Fling, Good Morning with Grownups. Assets such as popcorn machine, cotton candy machine, mascot)
 - \$8150 for Painting front hallways, teachers lounge and Principal's office
- April/May Highlights:
 - Installing Turf at the Gaga Pit
 - Spring Fling
 - Teacher Appreciation Week
- Providing Professional Development for multiple teachers and staff!

Feel free to contact Theresa at treasurer@RichlandPTO.org if you have any questions!

Bylaws Update / Danielle Ringold, Parliamentarian

Over this school year, the PTO Bylaw Committee revised several policies within our bylaws based on stakeholder feedback. Scan the QR Code to access the full version or see highlights below.



- Excess REEF funds will no longer roll over into the next fiscal year. Any remaining funds will be reallocated to the general funds based on priority areas. The PTO remains committed to providing 25% of our gross income each year to support REEF the following year.
- We are restructuring the executive board. The parliamentarian role will move to the general board and we are adding a new Vice President role. The new Vice President role will serve for two years and support the efforts of the President and President-Elect.
- With the additional executive board member, we are also adding that role as a card holder. In addition, we are raising the card limit from \$1,000 to \$1,500.

PTO Board Recruitment / Martha, President

We are still looking for parents to fill the following positions on our 2024-2025 PTO Board:

- **Ground Beautification Chair**

- Grounds Beautification committee members serve by identifying landscaping needs (weeding, restocking rock borders, etc) around the school. Three times a year on a Saturday, you will schedule school-wide workdays to accomplish bigger projects with Richland family volunteers.

- **Spring Fling Chair & 1-2 Committee Members**

- Spring Fling is an outdoor end of the year carnival, typically held in April. The committee organizes this event by renting the bounce houses and other games, setting up food vendor, organizing volunteers for the event, and the set up and management of the carnival games. We plan to return to having this at Richland outside next year!

- **Field Day Concessions/ KK & New Student Welcome Committee**

- This position ensures that all new Richland students feel welcomed to the community in August with the execution of Popsicles in the Park & welcome bags/KK signing table for gear up day. Then in the spring semester, they coordinate ordering and distributing the food concessions for Field Day in May

- **PTO Hospitality Team**

- The Hospitality team of PTO events is responsible for organizing several events during the school year that are hosted by the PTO; ie, Welcome Back Breakfast, PTO Board Holiday Party, Donuts with Grownups, KK Celebration, National Honors Society Ceremony, 5th Grade Promotion. Main responsibilities include purchasing supplies for the events, ordering or purchasing food, organizing volunteers to help serve, set up, and clean up when the event is over. Join our chair of this committee to assist with these efforts!

Upcoming Events

5/6-5/10 Teacher Appreciation Week

We still have classes that need parents to volunteer so the teacher can attend their luncheon on Thursday. Scan the QR Code to check your student's class!

5/14 AR Top Winners announced

5/14-5/15 AR Store

5/17 Field Day - *LAST DAY to pre-order concessions is TOMORROW - Scan here if you still need to order!*

5/20 PTO Board Meeting #6

